St. Marys Pharmacy, Inc.

Employment Application Form

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE PAGES 1-4. DATE _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State Zip

How long _____

Telephone (___)_____

If under 18, please list age _____

Position applied for (1) _____
and salary desired (2) _____
(Be specific)

Days/hours available to work
No Pref _____ Thur _____
Mon _____ Fri _____
Tue _____ Sat _____
Wed _____ Sun _____

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired ❑FULL-TIME ONLY ❑PART-TIME ONLY ❑FULL- OR PART-TIME

When available for work? _____

Other comments regarding work schedule limitiations:_____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? ❑ No ❑ Yes

If yes, explain conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

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DRIVING HISTORY

DO YOU HAVE A DRIVER'S LICENSE? ❑ Yes ❑ No

What is your means of transportation to work? _____

Driver's license number _____ State of issue _____ ❑ Operator ❑ Commercial (CDL) ❑Chauffeur

Expiration date _____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How Many? _____

OFFICE SKILLS

Typing WPM	❑ Yes ❑ No	_____ WPM	10-key	❑ Yes ❑ No	Word Processing	❑ Yes ❑ No	_____

Personal Computer ❑ Yes ❑ No PC ❑ Mac ❑ Other Skills _____

MILITARY SERVICE

HAVE YOU EVER BEEN IN THE ARMED FORCES? ❑ Yes ❑ No

ARE YOU *NOW* A MEMBER OF THE NATIONAL GUARD? ❑ Yes ❑ No

Specialty _____ Date Entered _____ Discharge Date _____

OTHER APPLICANT COMMENTS

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

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WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present employer? ❑ Yes ❑ No

Did you complete this application yourself ❑ Yes ❑ No

PLEASE READ CAREFULLY

Employment application "waiver" form

In exchange for acceptance and review of this application for use by St. Marys Pharmacy, Inc. ("Company"), or any affiliates, I certify that I have hereby read, understand, consent and agree with the following:

EMPLOYMENT 'AT WILL' – An employment application does not serve to create an actual or implied contract of employment, or confer any right to remain an employee of the Company. Either the undersigned or the Company may end the employment relationship at any time, without specified notice or reason "Employment-at-will". This relationship cannot be altered except by a written instrument signed by the Company's Board of Directors.

DRUG AND ALCOHOL POLICY - Company maintains a drug and alcohol "substance abuse" policy and (1) provides for pre-employment testing as well as random testing after employment; (2) such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy.

PHYSICAL EXAMININATION - Employment may be based on the successful passing of job related physical examination**.**

INVESTIGATIVE CONSUMER REPORT – Company routinely secures certain background information on potential employees as to credit records, driving history, legal history, character, general reputation, and mode of living. Upon written request, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as equired by the Fair Credit Reporting Act.

PROBATIONARY PERIOD: (90) DAYS – Company maintains a mandatory ninety (90) day probationary period in which to evaluate new hires. However, successful completion does not alter the at-will employment relationship with the Company is terminable at will for any reason by either party.

TRUE/ FACTUAL INFORMATION - All statements contained herein are true and factual. Misrepresentation or omissions of known facts is considered fraudulent and cause for denial of this application, or later dismissal as an employee at any time and without any previous notice.

CREDENTIALS/ REFERENCES – Company may verify stated information. This may involve contacting schools, previous employers (unless otherwise indicated), references, and others. The undersigned hereby releases the Company from any liability as a result of such contact.

Signature of applicant_____ Date:_____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications. If employed, I understand that the Company may unilaterally change or revise its, policies, procedures, and that such changes may include result in a reduction in benefits.

-- Thank you for completing this application form and for your interest in our business --